



**OFFICE OF THE MISSION DIRECTOR, SHAHDARA
DISTRICT**
INTEGRATED DISTRICT HEALTH SOCIETY
2nd FLOOR, D- BLOCK, JHILMIL COLONY, DHOBI GHAT GALI,
ADJASCENT TO HANUMAN MANDIR, DELHI-110095, E-mail:- dpmushd2@gmail.com

F.No.1/53/2021-22/DQAC/IDHS/SHD/1207-14

Date: 16.09.2021

Minutes of DISC Meeting

A Meeting of District Indemnity Sub Committee (SHAHDARA DISTRICT) was held under the Chairmanship of the District Magistrate on **01.09.2021**, 3:00 PM at the Conference Room, E-Block, D.C. Office Complex, Nand Nagri Delhi-93, to discuss the set agenda.

The meeting was attended by the following:-

- Dr. Rajesh Kumar, CDMO-cum-Mission Director, IDHS Shahdara (Convener)
- Dr. Nivedita Chakravarti, District Family Welfare Officer (Member Secretary)
- Dr. Seema Prakash, Empaneled Gynecologist, GTB Hospital (Member)
- Dr. Suruchi Shreshtha, Empaneled NSV Surgeon, GTB Hospital (Member)
- Dr. Monika Vohra Pandit, FP Nodal & HOD (OBG), Dr Hedgewar Hospital
- Dr. Rekha Daral, FP Nodal Officer, SDN Hospital
- Dr. Rashmi Gupta, FP Nodal Officer, GTB Hospital

The proceedings of meeting are as follows:

Agenda No. 1:- Review of discussion of two (02) pending cases of sterilization failure, one each from GTB Hospital and SDN Hospital discussed during last DISC.

1. Case of Mrs.Anita w/o Mr. Sagar from SDN Hospital
2. Case of Mrs. Rekha w/o Mr. Rajender from GTB Hospital

Both the cases were further discussed in the presence of the Nodal officers from both the Hospitals; SDNH & GTBH with all the relevant documents with them in original in support of Sterilization Failure.

Agenda No. 2- Discussion of two (02) fresh cases of sterilization failure, one each from GTB Hospital and Dr Hedgewar Hospital.

1. Case of Mrs. Payal Sharma w/o Mr. Dharmender Sharma from DHAS
2. Case of Mrs. Ranjana Chauhan W/o Anil Kumar from GTBH

After thorough discussion all the members of DISC have unanimously recommended for compensation for Sterilization Failure under FPIS to all the four cases under agenda 1 and 2, the summary of which is given under “**Table 1**” as below:

“Table 1”						
S. No.	Name of the Claimant	Facility Name	Date of Operation	Date of Detection	Date of Claim	Remarks
1	Anita w/o Sagar	SDN Hospital	29.11.2019	14.01.2021	04.02.2021	<ul style="list-style-type: none"> • Sterilization Certificate was not issued to the beneficiary as she did not report for follow-up. • Situation under COVID Pandemic has been considered. • Sterilization certificate should not be issued after detection of failure.
2	Rekha w/o Rajender	GTB Hospital	16.04.2014	07.12.2020	28.01.2021	<ul style="list-style-type: none"> • Sterilization Certificate in the prescribed format was not issued by the Hospital after surgery as it was a repeat procedure following failure of the primary surgery in 2013, for which the compensation process was initiated that time, in-stead the repeat procedure was mentioned by the FP Nodal Officer on the back-side of the Sterilization Certificate issued in 2013. • Other documents in favor of a successful repeat procedure in 2014, e.g. HPE Report dated 22.04.2014, has been considered. • It is recommended that a fresh sterilization certificate should be issued, if the client undergoes repeat surgery. • Failure of sterilization has been considered on the basis of detailed notes by the treating Doctor, USG Report and various S. beta-HCG titers as per documents submitted by the FP Nodal Officer, SDN Hospital, with originals verified.

"Table 1"						
S. No.	Name of the Claimant	Facility Name	Date of Operation	Date of Detection	Date of Claim	Remarks
3	Payal Sharma w/o Dharmender Sharma	Dr. Hedgewar Hospital	28.01.2019	06.04.2021	28.06.2021	<ul style="list-style-type: none"> • As stated by the FP Nodal Officer & HOD, the claimant was absolutely unaware of her pregnancy before reporting to Hospital on 06.04.2021 and after clinical detection Lock-down & COVID infection fear led to late submission of claims (at the time of delivery). • The formats were not completely filled. • Certificate was issued on the day of surgery & HPE Report is not available. • Sterilization after primary surgery has been considered on the basis of OT notes only. • Committee has noticed that one male child is not mentioned in the Claim Form under dependents.
4	Ranjana Chauhan w/o Anil Kumar	GTB Hospital	08.03.2019	19.07.2021	02.08.2021	<ul style="list-style-type: none"> • The LMP (06.02.2021) wrongly mentioned is the Screening Checklist (Annex. 2) was corrected by the FP Nodal Officer as 03.03.2021 and copy of records submitted.

Agenda No. 3.- Empanelment of Doctors for Sterilization Procedures

- Total 05 Doctors from **IGESI Hospital** have applied for empanelment to perform Sterilization Procedures (Mini-lap, Lap. Ligation or both) and forwarded by the Medical Superintendent.
- The Committee members after examining all the required documents submitted by the doctors, have recommended the empanelment of following Doctors for Sterilization Procedures as under Table 2 at subsequent page.

"Table 2"								
S. No.	Name of Doctor	Designation	Qualification	contact No.	Procedure	Recommendation received on	DMC No./ Validity of Certificate	Valid Documents enclosed
1	Dr. Chandni	Sr. Resident	MBBS MS (OBG)	920536 5142	Minilap	06.08.2021	95764 27th Oct 2025	1.Undertaking 2.Check List 3.MBBS & PG Degree (Prov.) Certificates 4.DMC Certificate
2	Dr. Prachi Gupta	Sr. Resident	MBBS MS (OBG)	858701 6567	Minilap	06.08.2021	90478 15th June 2024	1.Undertaking 2.Check List 3.MBBS & PG Degree (Prov.) Certificates 4.DMC Certificate
3	Dr. Tenjim Norden	Sr. Resident	MBBS DGO	700541 9619	Minilap	06.08.2021	25576 11th Feb 2025	1.Undertaking 2.Check List 3.MBBS & PG Degree Certificates 4.DMC Certificate
4	Dr. Amita Saini	Sr. Resident	MBBS DNB (OBG)	-	Minilap	06.08.2021	52648 18th April 2026	1.Undertaking 2.Check List 3.MBBS & PG Degree (Prov.) Certificate 4.DMC Certificate

- The committee did not recommend the empanelment of Dr. Prachi Gupta {MBBS, MS (OBG)} for Laparoscopic Ligation and Dr. Kritika Dutta (MBBS) for Minilap, as applied, due to non-availability of a valid Experience Certificates.

Agenda No. 4:- Empanelment of Service Provider (Doctor) for PPIUCD under performance linked payment plan (PLPP).

- The committee verified the relevant documents regarding the application of a Doctor from **Dr. Hedgewar Hospital** & recommendation from the HOD to empanel her for PPIUCD under PLPP and approved the Empanelment for the same with details in Table 3 as below:

Table 3							
Name of Applicant	Designation	Qualification	Contact No.	Procedure	Recommendation received on	DMC No./ Validity of Certificate	Documents enclosed
Dr . Anamika Jain	Sr. Resident	MBBS DGO	97175 06409, 78380 45684	PPIUCD	26.08.2021	16619 20.02.2022	1. Undertaking 2. DMC Certificate 3. PG Diploma Cert. (Prov.)

During the proceedings, the Committee members also discussed various points under the FPIS Guidelines by GOI.

Dr. Nivedita, DPO (RCH), highlighted some important points under the SOP regarding the claim submission and other recommendations by the SISC, as the FP Nodal Officers from various Hospitals were also present in the meeting.

The discussion is summarized as below:

- The Claim Form should be handed over to the eligible beneficiaries as soon as the failure is detected by the Hospital and she/he should be facilitated for filling it and submitting the same, and if for any reason the form is not submitted on the same day, the same should be got duly received by the claimant after informing regarding the timeline of 90 days in her/his own language.
- The Certificates must be filled completely and to be issued as per FPIS Guideline and must got received by the beneficiaries.
- As stated by the Hospital FP Nodal Officers regarding non-reporting of the beneficiaries for timely collection of Certificates, it has been suggested by the committee to properly highlight & counsel about the follow-up days as in Ann. 5 (Post-operative Instruction Card). If they do not turn up, phone calls can be made and help of ASHAs through ASHA Unit in-charges can be taken. The Doctors & Staff of Hospitals must be sensitized and to be given necessary instructions regarding this.
- Post-operative instructions in Hindi must be handed over and explained and got received by the beneficiaries.
- Open sterilization cases to be given **HPE facility without fail** (tie-up with Tertiary Hospital/indigenous facility) and report to be collected before certification.
- To process the claims all the required formats to be used by the Hospitals should be as per Annexure under FPIS Guidelines (2016).
- All the formats to be filled properly and correctly during the surgery as well as during processing the claims.
- It has been recommended to have a Hospital Quality Circle meeting before processing the claims and the **Check-list of FPIS Claim documents (Ann. 8 of FPIS Manual)**, duly filled and signed by the Hospital Quality Circle, to be enclosed with the claims.

- Barrier methods after MTP may be a temporary solution and the couple may be called again for thorough counseling for permanent method or LARC.
- The DISC to have regular visits to the Hospitals for quality assessment & to check the status of implementation.

Nivedita
16/9/2021

Dr. Nivedita Chakravarti
DPO (RCH)
IDHS Shahdara

F.No.1/53/2021-22/DQAC/IDHS/SHD /1207-14

Date: 16.09.2021

Copyto:-

1. PA to the DM, Shahdara District.
2. Dr. Rajesh Kumar CDMO (SHD)
3. Dr. Jyoti Sachdeva, SPO family Planning
4. MD/MS Hospitals (GTBH, SDNH, DHAS & IGESIH)
5. HOD, Obs & Gynae (GTBH, SDNH, DHAS & IGESIH)
6. FP Nodal Officers (GTBH, SHNH, DHAS & IGESIH)
7. Dr. Seema Prakash, Empaneled Gynecologist (Member, DISC)
8. Dr. Suruchi Shreshtha, Empaneled Surgeon (Member, DISC)

Nivedita
16/9/2021

Dr. Nivedita Chakravarti
DPO (RCH)
IDHS Shahdara