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Directorate of Family Welfare
7th Floor, "B"&"C" Wing, Vikas Bhawan-II, Civil Lines
Delhi-110054, Telefax: 011-23813540

NOTICE


**Request For Quotation for Printing and Supply of "Different item under IPPIP" through
from agencies empanelled by DAVP**

Directorate of Family Welfare, intends to procure below mentioned printed item for IPPIP programme (Pulse Polio Programme) to be held on 20.09.2020. The vendors that are empanelled/ registered with DAVP are invited to send quotations to this office. The background, scope of work, items along with the specification for each item and the terms and conditions etc are as under.

Item wise Specification

S. No	Item	Specification	Estimated quantity
1	Flex	Size: (5ftX2l) Printing: Normal Four Color Printing with eyelet on four corners Quantity: 9500 ($\pm 10\%$) Good Quality As per sample	9500+-10%
2	Printed Stickers	Size: (8"X6") GSM: 120 gsm, Paper: Cromo Art Paper Printing: 4 Color printing Quantity: 20000 ($\pm 10\%$) Good quality As per sample	20000 +-10%
3	Printed Stickers	Size: (4"X18") GSM: 120 gsm, Paper: Cromo Art Paper Printing: 4 Color printing Quantity: 20000 ($\pm 10\%$) Good Quality As per sample	20000 +-10%

1. Samples of the paper, Flex etc for each item should be enclosed with the quotation. The sample must be duly labelled for the item and signed by the authorized signatory of the firm along with the seal of the firm. Quotation without the required sample will not be considered. In case, more than one item has the same specification (for Paper sample), only one sample may be submitted provided the items for which the sample is being submitted is mentioned on the sample.
2. The above samples must be placed in a separate sealed envelope labelled as "Sample".


08/09/2020

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3. **The DAVP empanelled/ registered vendors must submit the quotations physically on or before 05:00 PM on 10/09/2020 and bid will be open on same day at 05:30 PM in o/o DFW.**


Quotations:

1. Quotations shall indicate the price offer being made by the firm for per piece of each item .Quoted rate shall be inclusive of all charges including packaging, cartage taxes and any other incidental charges.
2. Only single price will be accepted.
3. Rates should be quoted in Indian Rupees only and in formats annexed as annexure rates once quoted shall be final.
4. Quotations shall be submitted in sealed envelope labelled as "Quotations".

THE GENERAL TERMS AND CONDITIONS

1. **Order of the Goods:** The Director, DFW shall place the order to the agency/agencies as per the requirements.
The content to be printed shall be provided by the Department in a CD. The firm must collect the soft copy of the content from the Department's address and **submit a proof copy for approval within 24 Hour of receiving the work order. Any corrections / modification / formatting required shall be done by the firm within same day.** The final CD used for printing shall be the property of the Directorate of Family Welfare and shall be returned by the firm.
2. **Packaging and supply of orders:** The printed material shall be packaged in bundles as mentioned in the Table.. The Department will not bear any cost on account of cartage or any other incidental charges.
3. The supplies will have to be made strictly in accordance with the approved specifications within 3 days of the proof approval. Supplies, if received late will not be accepted.
4. The Director, Directorate of Family Welfare reserves the right to accept or reject any of the quotations without assigning any reasons.

This issues with approval of competent authority.


SPO Procurement / Link Officer
Directorate of Family Welfare

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AnnexureQuotations

Sl. No	Item	Unit	Rate in Rs. /Pcs. (Incl. of all taxes)
1	Flex Size: (5ftX2t) Printing: Normal Four Color Printing with eyelet on four corners Quantity: 9500 ($\pm 10\%$) Good Quality As per sample	Pcs	
2	Printed Stickers Size: (8"X6") GSM: 120 gsm, Paper: Cromo Art Paper Printing: 4 Color printing Quantity: 20000 ($\pm 10\%$) Good quality As per sample	Pcs	
3	Printed Stickers Size: (4"X18") GSM: 120 gsm, Paper: Cromo Art Paper Printing: 4 Color printing Quantity: 20000 ($\pm 10\%$) Good Quality As per sample	Pcs	

Seal and sign of Authorized signatory