



**INTEGRATED DISTRICT HEALTH SOCIETY, SOUTH EAST DISTRICT
OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER
DIRECTORATE OF HEALTH SERVICES:GOVT.OF NCT OF DELHI
District Programme Management Unit
Delhi Govt. Dispensary Building, PVR Complex, Saket
New Delhi -110016**

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F. No. 1SE(60)DPMU/IDHS/SED/Recruitment of Personnel

Dated: 09/10/2024

**ADVERTISEMENT FOR ENGAGEMENT OF MEDICAL
OFFICER, AUXILIARY NURSE MIDWIFE, PHARMACIST
AND LAB TECHNICIAN ON CONTRACTUAL BASIS.**

Information about vacancies, qualifications and other eligibility criteria, salary, application process and methodology & other terms and conditions of the recruitment is given in the succeeding sections of these guidelines.

Applications for following vacant posts in District Programme Management Unit (South East District) are invited by Integrated District Health Society, South east District in the prescribed format for contractual engagements:

Post Code	Name of Posts	No of vacancy	Category
(Post Code- MO-01)	Medical Officer	10	SC-03, OBC-05, EWS- 02
(Post Code- ANM-02)	Auxiliary Nurse Midwife (ANM)	15	ST-01, OBC-08, EWS-06
(Post Code- PH-03)	Pharmacist	10	UR-03, OBC-02, SC-03, ST-01, EWS-01
(Post Code- LT-04)	Lab Technician	5	ST-01, OBC-03, EWS-01

The engagement will be purely on contract basis till 31/03/2025 or as per the policy of National Health Mission (NHM). The contract is extendable based upon performance evaluation and NHM policies.

Important Instructions:

1. There shall be an initial assessment (probation) period of three months from the date of engagement.
2. Last date for receiving of application at Office of CDMO, DGD Building, 1st floor, PVR Complex, Saket, Delhi-110054 on 29/10/2024 at 5 p.m. Applications received after the last date and time, will be rejected.
3. The application form is to be submitted in the office of CDMO DGD Building, 1st Floor, PVR Complex, Saket, New Delhi-110017 against particular post provisionally between 10:00AM to 5:00PM by Speed post or Registered post or by hand only. The application received by any other means will not be considered at all.
4. No TA/DA will be paid for attending the interview.

5. The cut off age, qualification, experience etc. will be last date of receiving the application, i.e 29/10/2024.
6. Recruitment Rules for the above posts (Academic qualification, Experience, Remuneration, Age, etc.) are annexed below.
7. Self-attested copies of following documents should be attached with the application form :
 - i) High School mark sheet and Certificate
 - ii) Inter Mediate mark sheet and Certificate
 - iii) Graduation mark sheet and degree
 - iv) Experience Certificate
 - v) Registration with respective council(Delhi Medical/Delhi Nursing/ Delhi Pharmacy/All India Pharmacy)
 - vi) If belong to any special category (SC/ST/OBC) as relaxation will be given as per rules of GNCT Delhi.
 - vii) Valid income and assets certificate in case of EWS Category
8. Full particulars along with postal address with PIN Code, E-mail, Contact No., Two passport size photographs and self-attested copies of Marks sheets, Certificates of Educational Qualifications (from 10th standard onwards) & Experience Certificates (current working experience certificates also) should be attached with the application.
9. Applications are required to be submitted in prescribed format and Use CAPITAL LETTERS for filling the application format. Application format is attached below.
10. **Mandatory: While coming for the interview, candidate will bring all self-attested copies of documents as mentioned in para 7 above along with all the original documents (in physical) for verification of age and fulfill the eligibility criteria as per recruitment rules. Request for verification of documents on later date shall not be entertained. In case the candidate is not carrying original documents, he/she will not be allowed to appear for the interview. The application form will be rejected in case it is found incomplete or misleading in any respect.**
11. Relaxation for SC/ST/OBC and EWS will be given as per Government guidelines, subject to submission of Caste / EWS Certificate issued by the Appropriate Authority in support of his/her claim. OBC Certificate issued by appropriate authority of Govt. of NCT of Delhi, only will be accepted.
12. IDHS, Southeast District reserves the right to change the number of vacancies, withdraw the process in full or part and also has right to reject any or all applications received without assigning any reasons or giving notice.
13. The decision of the Chairman IDHS (SED), regarding selection of the candidates will be final and no representation shall be entertained in this regard.
14. The place of posting is within the South East, District of Delhi.
15. Information for interview will be provided through website www.dshm.delhi.gov.in .
16. Name and Code No. of the post should be clearly stated in the application and on the envelope.
17. Applications received in CDMO Office after the last date will not be considered. The IDHS, South-East will not be responsible for any postal delay.
18. IDHS, Southeast District has the right to reject any application, if found improper or having misleading information.
19. The candidates should not have been convicted by any court of law.
20. In case of any dispute, legal jurisdiction will be Delhi only.

Recruitment Rules:

S. No	Name of the post	Consolidated Remuneration (in Rs.)	Essential Qualification & Desirable Knowledge	Age limit
1	Medical Officer (Post Code-MO-01)	71,550/-	<p>Essential</p> <ol style="list-style-type: none"> 1. MBBS 2. Registered with Delhi Medical Council <p>Desirable Experience in Public Health</p>	Up to 45 Years Not more than 64 years (in case retired Govt. Servant)
2	Auxiliary Nurse Midwife (Post Code-ANM-02)	30,240/-	<p>Essential</p> <ol style="list-style-type: none"> 1. ANM course from recognised institute/ University/ Diploma in Multipurpose Health Worker (Female) 2. Registered With Delhi Nursing Council as ANM/ Multipurpose health Worker (Female) <p>Desirable Experience & Training in FW activities with working knowledge of Hindi</p>	Up to 45 Years
3	Pharmacist (Post Code-PH-03)	32,600/-	<p>Essential</p> <ol style="list-style-type: none"> 1. B. Pharmacy from a recognised institute 2. Registered with Pharmacy council <p align="center">Or</p> <ol style="list-style-type: none"> 1. 10+2 with Science stream (Physics/Chemistry/Biology) from a recognised institute. 2. Technical Qualification: Approved Diploma in Pharmacy from the institute recognised by the Pharmacy council of India and Registered with Pharmacy council <p>Desirable Working Knowledge of computer</p>	Up to 30 Years
4	Lab Technician (Post Code-LT-04)	30,240/-	<ol style="list-style-type: none"> 1. B.Sc. (Medical Lab Technology) Or 1. Matriculation/Higher Secondary/Sr. Secondary with Science 2. Diploma in Medical Laboratory Technology from recognised institution 3. Three(03) years' experience as a Lab assistant 	Up to 25 years

Paste recent
passport size
photograph
(Self-attested
across)

Code No. _____
Post applied for _____

APPLICATION FORM

1. Name of Applicant: _____
2. Father's/Spouse Name: _____
3. Date of Birth: _____
4. Whether SC/ST/OBC/EWS: _____
5. Educational Qualification & Experience: _____

S. No.	Academic / Professional Qualification	Name of Institution	University	Course Duration / Yr. of passing out	% of Marks (Mandatory)

Experience

S. No.	Designation	Name of Institution / Employer	From - To	Field of Experience	Salary Drawn

6. Mailing Address: _____
 7. Permanent Address: _____
 8. Phone (R) _____ (M) _____
 9. Email Address: _____
- I.10. **Mandatory:** Self Attested documents attached: (a) Marks sheets (); (b) Certificate / Degree / Diploma (); (c) Experience (); (d) Age Proof ()*; (e) Certificate of valid Registration with respective council(Delhi Medical/Delhi Nursing/ Delhi Pharmacy/All India Pharmacy) f) Certificate of SC/ST/OBC/EWS, if applicable g) any other ()

11. Undertaking:

I hereby certify that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified/ removed from the service after selection.

Date:

Place:

(Signature of the candidate)