



INTEGRATED DISTRICT HEALTH SOCIETY, SOUTH EAST DISTRICT
OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER
DIRECTORATE OF HEALTH SERVICES:GOVT.OF NCT OF DELHI
District Programme Management Unit
Delhi Govt. Dispensary Building, 1st Floor, PVR Complex, Saket,
New Delhi - 110017
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F. No. 1SE(27)DPMU/IDHS/SED/2024-25/ NEW OPEND SPUHCs RENT/

Dated:

NOTICE FOR HIRING OF PREMISES FOR SEED PRIMARY URBAN HEALTH CENTER IN SOUTH EAST DISTRICT DELHI

Integrated District Health Society, South East District invites expression of interest from interested parties for hiring of premises on ground floor for New Seed Primary Urban Health Center(SPUHC) in the areas of (1) J.J. Colony Madanpur Khadar,(2) Tehkahnd, (3) Khadda Colony, Jaitpur (4) Abul Fazal par -I/ Zakir Nagar East & Okhla Vihar, Okhla on Rental basis. New SPUHC will be set up at location easily approachable for local community. The building space should have a carpet area of approximately 2000 square feet and have approx. 4-5 built up rooms, waiting area & 02 (two) toilets for each Seed Primary Health Centre. Preference will be accorded to accommodation on Ground Floor. Rent will be fixed by rent fixation committee at district level.

All the Applications (in two copies) as per format available on website will be dropped in person at application receiving box situated at Office of Office of CDMO cum Mission Director IDHS- South East, First Floor, Delhi Government Dispensary Building, PVR Anupam Complex, Saket, Delhi- 110017. Any other mode will not be accepted. Applications not as per prescribed format will be liable for rejection.

Important Details:

- i) **Date of uploading of notice on website:-03-01-2025**
- ii) **Last date of receiving of application is 20thJanuary 2025 (Friday) by 05.00 PM**
- iii) **For more information please visit: <http://dshm.delhi.gov.in>**

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CDMO cum Mission Director
Integrated District Health Society
South-East District

TERMS AND CONDITIONS:-

1. The Seed Primary Urban Health Center giving health facilities to approximately 50000 population, so, it should be easily accessible and within the said areas, so, that people have an easy access and may not have to walk for more than 10-15 minutes to access health services.
2. The Seed Primary Urban Health Center will be set up in a built up area of approximately 2000 square feet & have approx. 4-5 built up rooms, waiting area & 2 toilets.
3. Rent will be decided as per norms.
4. The sites will be selected by District Level Committee and the rent will be fixed by Rent fixation committee at District level.
5. Declaration of the owner on the stamp paper of Rs 100/- that he/she will accept the rent which will be fixed by the Rent fixation committee.
6. The offered property should be on ground floor.
7. The property should have electricity supply with separate meter connection.
8. The property should have sufficient water supply for drinking and utility services. If separate connection is not available owner will bear all charges.
9. The property should have arrangement of at least two toilets with continuous water supply.
10. The responsibility of payment of all kind of taxes such as property taxes, municipal taxes etc. in connection with the offered property will be that of the owners. The owner shall continue to bear all charges during the lease period and any extension thereof
11. The Owner shall execute necessary repair/renovation in the premises and as may be specified by the IDHS (South East District) The Owner shall also do fixing of lights, fans & other fittings as may be required in all the rooms.
12. The maintenance civil, electrical, mechanical, plumbing including consumable items etc. shall be provided by the owner and owner shall also undertake annual repairs and maintenance such as Painting, white wash, electricity etc. No extra charges shall be paid by the IDHS (South East District). If the owner fails to provide maintenance within 30 days of request made by the IDHS (South East District), the IDHS shall carry out such repairs and amount would be adjusted it in Subsequent rent.
13. All the applications will be dropped physically in the application receiving box situated at **Office of Office of CDMO cum Mission Director IDHS- South East, First Floor, Delhi Government Dispensary Building, PVR Anupam Complex, Saket, Delhi-110017.** Any other mode will not be accepted.
14. The applications will be examined by the Rent Fixation Committee as per the criteria mentioned above and shall fix the rent after negotiation with applicants.
15. CDMO cum Mission Director IDHS (South East District) will issue the final offer and take acceptance from the qualified applicant.
16. CDMO cum Mission Director IDHS (South East District) will sign the rent agreement after taking due approval from Chairperson: IDHS-East District.
17. IDHS (South East District) reserves the right to accept or reject the application without assigning any reason.

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CDMO cum Mission Director
Integrated District Health Society
South-East District

Application format

To,

The CDMO cum Mission Director,
Integrated District Health Society, South East District,
1st Floor, Delhi Government Dispensary Building,
PVR Anupam Complex, Saket,
Delhi-110017

From:

Mr./Mrs.

Telephone No. (0) (R)

Mobile No.....

**Subject: Offer of Premises for opening of Seed Primary Urban Health Center at
(Address of the offered site)**

Sir/Madam,

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In response to your advertisement published at website dshm.delhi.gov.in/, I/ We
am/are submitting the details of our premises as under:

S. No	Particulars	Detail (Please tick/ fill up with relevant answers, wherever required)
1	Full particulars of the legal owner of the premises: (make separate entries if owner are more than one)	
(i)	Name	
(ii)	PAN/GSTN	
(iii)	Office Address & Telephone No.	
(iv)	Residential Address & Telephone No. of	
(v)	Mobile No	
(vi)	Telefax	
(vii)	Email	

2	Status of the owner (Individual/Partnership/Finn/Company/Society/ Any other (Specify)	
3	In case the application is not submitted by the legal owner	
(i)	Full particular of person(s) offering the premises on rent/lease	
(ii)	Relationship with the legal owner (enclose Power of attorney also if the applicant is other than owner	
4	Status of the applicant (Individual/Partnership/Firm/Company/Society/ Any other (Specify)	
5	Complete Address and location of the building	
6	Type of building (Commercial/mixed use/residential	
7	Total Carpet Area	
8(i)	Build Carpet Area	
8(ii)	Number of built up Rooms with measurements thereof	
8(iii)	Number of Toilets	
9	Sufficient space for waiting/parking	
10	Whether willing to carry out additions/alterations/repairs as per specifications/plan given by the lessee	
11	Whether running water, drinking and otherwise, available round the clock?	
12	Whether separate Water meter installed	
13	Whether separate Electricity meter installed	
14	Sanctioned Load of electricity meter installed(KVA)	
15	Whether electrical installation and fittings, power plugs, switches of ISI make provided	
16	Ventilation one room/ two/ all rooms	
17	Whether the premises is ready for occupation. If not, the date by which it would be ready for occupation after necessary modifications/alterations, which shall in no case be later than 2 months from the date of publishing of advertisement.	
18	Whether applicant agrees to provide annual maintenance (Painting, white wash, electricity, etc.) as per terms & condition at his own cost.	Yes/No
19	Any other facilities being provided inside the premises being offered on hire.	

20	Signage- The IDHS requires the right to use its logos and graphics at the entrance to its premises and within the premises. The department shall also be provided signage in the lobby on the leased premises and in the building lobby. Preference to install a prominent signage on main building facade. Agreed	Yes/No
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Undertaking

I hereby declare that all statements made in this application is true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected. I am aware my application is liable to be rejected.

Signature of Legal Owner/ Power of Attorney Holder

Documents (to be enclosed):-

1. Copy of PAN Card and Aadhaar Card of Land Lord/ Owner.